

# Logistical Information and COVID-19 Health & Safety Guidelines for EPA Training Activities at The Colorado Springs Police Department Specialized Enforcement Division Hanger Complex

March 8-12 and 15-17, 2021

## Introduction and Applicability

Welcome to the Colorado Springs Police Department Specialized Enforcement Division Hanger Complex. This facility houses the Colorado Springs Police Department (CSPD) Regional Explosives Unit (REU) and the CSPD K-9 Unit, and frequently, the Tactical Enforcement Unit (SWAT) operates within the building. Present within this facility as well is REACH Air Medical, which is associated with the University of Colorado (UC) Health Memorial Hospital here in Colorado Springs and provides air ambulance services across the Front Range.

The facility is within the boundaries of the Colorado Springs Municipal Airport, and thus must comply with all Federal Aviation Administration Regulations, including security protocols. These protocols restrict access to the Air Operations Area (AOA) or what is commonly known as the “flight line” or “ramp.” Unescorted access is strictly prohibited. The area in blue on the aerial view at the right depicts the grounds of the Specialized Enforcement Division (SED)—an area where an AOA badge is not required. The red marker identifies the restricted area where AOA badges are necessary.

Two ways to access the hangar and hangar property are available. The west side of the hangar and hangar itself are controlled by the CSPD / Specialized Enforcement Division. After gaining access past the vehicle gate on the west side of the hangar from Aviation way, an AOA Badge is not required if the person with access does not proceed into the AOA or active flight side of the airport. A fence clearly marked with the restrictions runs along the east side of the property, and the east side of the hangar also displays the restrictions. See attached digital images for reference. Entrances/exits to the hangar are on all four sides of it, with the restricted entrances/exits only on the east side of the hangar.

Within the hangar building or west of it, and west of the east fence line are within allowable areas of the facility. Ask any CSPD personnel on scene for any clarification.

You will receive an introduction to our facility and amenities on day 1 of this class. If you have any questions, feel free to ask any CSPD personnel assigned here. We welcome you and hope you have an enjoyable and comfortable experience as you participate in this class.



## **COVID-19 Health & Safety Guidelines**

Format of this class has been modified because of current restrictions imposed due to the COVID -19 Pandemic. To comply with these restrictions, the instructors have adjusted the class, but in a way to ensure each participant can meet requirements for certification.

These integrated COVID-19 Health and Safety (H&S) Guidelines for Training Activities provide timely and consistent information to class attendees and employees who conduct training activities. These Guidelines merge several program-specific COVID-19 H&S guidance documents into an overall document to address COVID-19 safety concerns applicable to training activities. These guidelines are specific to COVID-19 only and are not intended to supersede existing H&S requirements or hazard assessments.

These H&S Guidelines for Training Activities supplement the national COVID-19 official guidance provided by the Centers for Disease Control and Prevention (CDC), the National Institute for Occupational Safety and Health (NIOSH), Occupational Safety and Health Administration (OSHA), and Federal Emergency Management Agency (FEMA). This document conforms to current COVID-19 guidance from CDC, including NIOSH, and OSHA, as of the date of this document. It is intended for use by course participants and trainers. The training leads will review and update these Guidelines upon reception of new information or change in COVID-19 circumstances. Currently, this document is to apply to the following training courses:

- **1st Course – 40-hour HAZWOPER Course**  
**March 8-12, 2021**  
**Class start time 0800 hours.**
- **2nd Course – 24-hour Hazardous Materials Technician Course**  
**March 15-17, 2021**  
**Class start time 0800 hours.**

Acknowledgement and compliance with the following basic principles regarding COVID-19 will persist throughout the training session. Do your part—be SMART to prevent and minimize outbreaks:

- S**tay at home when sick.
- M**ask up at all times.
- A**void large social gatherings.
- R**espect physical distancing.
- T**ake time to wash hands.

### **General Response and Public Contact Procedures**

Regardless of the personal protective equipment (PPE) you wear specific to your assignment, consistently conform to the following critical health safety rules:

- An attendance roster will be completed on the first day of class, to include attendee's name, agency and contact information (i.e. cellular telephone number and email). Attendance will be taken twice daily, once each morning and once each afternoon before start of class.
- The best way to avoid the spread of this virus is to avoid close contact with people whenever possible—in the office/classroom and in the field. Keep at least a 6-foot separation between you and other individuals.
- You will be more effective in applying your health safety rules if you assume everyone you encounter has COVID-19 whether symptomatic or not.
- Frequently wash your hands and sanitize them if you can't wash them .
- Break the habit of touching your face. This is especially important as you get used to wearing PPE all the time. Wash/sanitize your hands before and after you touch your PPE and take special care when you do and doff the mask not to contaminate it by touching the inside with anything from the outside of the mask.
- Use "Door Triage" by asking questions regarding fever, cough, shortness of breath, and/or respiratory distress, and consider observing individuals momentarily for symptoms before contacting them.

- Utilize PPE (mask, gloves, goggles, etc.).
- If feasible, maintain some type of barrier and/or distance between you and other individuals.
- Disinfect surfaces in your workspace often and when practical.

## **Masks are Mandatory**

**Everyone is required to wear a mask during the training.** Participants and Staff (as well as the general public) must wear masks in all government buildings.

**You must wear a mask when interacting with or around others *outside* as well and maintain social distance outside whenever possible.** During training, masks will be supplied for daily use, and proper disposal of masks will occur at the end of the day or upon suspicion that a mask has been contaminated. The only exceptions will be:

- When you are alone in your workspace or vehicle
- When you are eating in a shared space (e.g., break room) and exercising proper social distancing of at least 6 feet
- If you cannot wear a mask or face covering due to a medical condition, (If that is the case, please notify the lead instructor and they will discuss appropriate accommodations with you, including the possibility of another venue to attain the certification.)

**IMPORTANT:** Any time that someone has concerns about possible exposure in any situation, use of the N95 mask is welcomed and encouraged, even if the circumstance does not meet the criteria listed above. If situations calling for use of N95 masks do not apply, staff and participants will wear a surgical mask if assigned a position involving regular close public contact (cloth masks are not acceptable under these circumstances). Each of these individuals will have an N95 mask with him/her for use instead when necessary. In all other situations or assigned positions, staff/participants may choose to wear a cloth mask/face covering.

## **N95 masks**

An N-95 mask without an exhalation valve is intended to be a single-use product. However, due to nationwide shortages, the CDC has issued guidance on “reuse” and “extended” use of the mask.

- Reuse refers to wearing the mask during multiple encounters with people but removing it between each encounter. In situations of no direct contact transmission (spittle, blood, etc.), the “CDC recommends that a respirator classified as disposable can be reused by the same worker as long as it remains functional.”
- Use great care when donning/doffing the mask to ensure you do not touch the outside of the mask and properly clean hands after stowing the mask.

## **Disinfectant**

- The Colorado Springs Police Department uses 256 Disinfectant.  
Use: Apply use-solution to hard, nonporous surfaces thoroughly wetting surfaces with sprayer. The proper way to use the 256 Disinfectant is to spray it and either let it air dry, or let it sit for 10 minutes before you wipe it off with a clean cloth, sponge, or paper towel. It is very important to use it correctly to kill viruses.
- Clorox Wipes  
Containers of Clorox Wipes will be located at tables and will be used to wipe down tabletops, equipment and personal pens, pencils etc. whenever practical.
- Hand Sanitizers

Each Staff member/attendee will be issued their own bottle of hand sanitizer on the first day of class to be maintained/used for the duration of the class.

- Staff/participants are encouraged to wash their hands often and whenever practical.
- The classroom training area and general common areas will be disinfected by one of the above methods at the beginning and end of each training day. Use of disinfectants throughout the day is also encouraged when conducting practical exercises.
- 256 disinfected spray and/or Clorox Wipes will be used on exercise equipment after each use and at the beginning and end of each exercise.

### Temperature Checks and Protocols Regarding COVID-19

- Participants and staff must undergo temperature checks once per day at a minimum unless exposure protocols are in place.
- If a participant or staff member exhibits a temperature of 100.40 degrees Fahrenheit (°F) (38.0 degrees Celsius [°C]) or greater, he/she will be asked to comply with CDC- and employer COVID-19-related protocols.
- Those possibly exposed must follow the appropriate exposure protocols listed below, including temperature checks twice per day.
- If a participant or staff member exhibits symptoms anytime during the class, he/she must immediately report those concerns to the lead instructor, and will be asked to comply with all CDC-recommended protocols associated with COVID-19 exposure, including recommendation for quarantine.
- If participant experiences symptoms of COVID-19 outside the classroom environment, he/she is asked **not to report to class**; however, call the lead instructor or program facilitator to report condition. Follow all CDC recommendations and those reporting protocols associated with your employer.
- The following are screening protocols regarding COVID -19 symptoms:
  - You will be asked if you currently have any new onset of the following;
    - Chills
    - Dry cough
    - Sore throat
    - Shortness of breath, difficulty breathing
    - Fatigue
    - Headache
    - Muscle/body aches
    - Loss of smell or taste, or change in taste
    - Nausea, vomiting, or diarrhea
  - You will be asked whether you have been in close contact with anyone without proper PPE (e.g., a mask) who has been diagnosed with COVID-19. (Close contact is defined as being within 6 feet for more than 15 minutes.)
  - You will be asked if you have been tested for COVID-19.

### Definitions

- CDC “exposure” definition – CDC guidelines consider exposure to COVID-19 as close contact with a person with COVID-19 during the period from 48 hours before symptom onset until the patient meets criteria for discontinuing home isolation.

- Close contact – Someone who was within 6 feet of an infected person for a cumulative total of 15 minutes or more over a 24-hour period starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.
- Work/Classroom Exposure – A suspected work/classroom exposure to lab-confirmed COVID-19 patient or a suspected, not yet lab-confirmed COVID-19 patient who has been classified as having experienced a medium or high-risk exposure.
- Medium or High-Risk Exposure – Contact during which neither the patient nor the staff/class participant was wearing a mask or adequate PPE.

### **Classroom setting**

- Classroom setting or workstations will be set up with each participant at a single workstation with one table and chair. COVID-19 Safe Distancing Protocols will be in place.
- Participants shall not change this configuration unless directed to do so by the lead instructor. (If in doubt, ask the lead instructor for clarification of classroom protocol.)
- At each workstation, sanitation and disinfectant materials will be available. Please do not remove or change these items without first consulting the lead instructor or facilitator of the class. This is to ensure retention of an adequate supply of sanitation materials at each workstation.

### **Presentation by Colorado Springs Fire Department**

There will be a presentation by the Colorado Springs Fire Department Hazardous Materials Unit, demonstrating equipment, response protocols and joint operations with law enforcement during a CBRNE or Hazardous Material Event.

CDC established protocols regarding social distancing, PPE and cleaning/wiping down of equipment will be followed. Department staff will present any additional protocols under CSFD guidelines at the time of presentation.

Direct questions during the presentation to Captain Tim Krantz, HAZ/MAT Operations, Colorado Springs Fire Department or his staff.

### **Direct General Questions to:**

Denny Cox, Lead Instructor HAZWOPER Class

Health & Safety Manager

Tetra Tech

Cell: (816) 668-7464

or

Michael Spitzmiller, Investigator / Facilitator

Colorado Springs Police Department Regional Explosives & Arson Unit (REU)

Cell (719) 424-0790